**Minutes of the Annual General Body Meeting of Christos Mar Thoma Church, Mulund held on Sunday 19th May, 2019 in the Church.**

A General Body meeting of Christos Mar Thoma Church, Mulund was held on 19th May, 2019 at 11.30 a.m. after the Holy Communion Service in the Church. The meeting was presided over by the President and Vicar, Rev. Eapen Abraham. The meeting began with a Hymn “Yahoo Nalla Edayan…….” followed by prayer by Rev. Eapen Abraham.

### Welcome:

### Parish Vice President, Mr. Thomas Mammen welcomed the gathering,

### Presidential Address

Eapen Achen during his presidential address has briefly highlighted an account of various programmes carried out by the Church during the last year. Church has been able to focus on various humanitarian activities and has been able to be sensitive and responsive to the needs of the community. We have been able to upgrade and renovate the stilt area including renovation of the wash rooms. Truly speaking AGM is a family fellowship, enabling us to remembering our past with gratitude, reviewing our present and recasting future strategies. Achen has acknowledged with thanks the sincere and selfless services extended by the Parish Office bearers, Executive Committee and School Governing Council members for executing their assignment in a time bound manner. Our Church has a great potential of youths and thanked their contributions to the Church from time to time.

Mr. Thomas Mammen was appointed as the Recording Secretary.

**Agenda**

Agenda of the meeting was then taken up for consideration.

1. **To receive the Annual Report**

In the absence of Parish Secretary Dr. P. C. Thomas, Parish Vice President has presented the Annual Report of the parish for the year 2018-19 as appearing on page no 5 to 26 and the same was seconded by Mr Biju Jacob.

1. **To receive the Annual Accounts for the year 2018-19**

**Parish:** Mr. John Varughese, Accountant presented the annual accounts of the Parish, Dispensary, Project, Mission Board, Charity-Medical-Education Aid & Mission Work for the year 2018-19 along with the reports of the internal as well as external auditors as appearing on page no 45 to 64 and the same was seconded by Mr Josekutty Varghese.

S**chool:** Mr.P M Jacob – Jt Treasurer of the Holy Angels Mar Thoma School, presented the annual accounts of the School for the year 2018-19 as appearing on 65 to 75 and the same was seconded by Mr Varghese George.

1. **To receive, consider and ratify the expenditure incurred in excess of Budget & non-Budgeted items for the financial year 2018-2019.**

**Parish:** Mr. John Varughese, Parish Accountant presented the Statement of expenditure incurred in excess of Budget and non-budgeted items for the year 2018-19 as appearing on 76 to 77.

**School:** Mr. P M Jacob – Jt. Treasurer of the Holy Angels Mar Thoma School presented the Statement of expenditure incurred in excess of Budget and Non-budgeted items for the year 2018-19 as reflecting on page no 78..

General body ratified the expenditure incurred in excess of Budget & non-Budgeted items of the Parish, Dispensary, Project, Mission Board, Charity-Medical-Education Aid, Mission Work and the Holy Angels Mar Thoma School for the year 2018-19 as proposed by Mr Andrew Cherian and seconded by Mr Easow Skariah.

**4. Presentation of Annual Budget for the year 2019-2020**

**Parish:** Mr. John Varughese, Parish Accountant has presented the Annual Budget of the Parish, Dispensary, Project, Mission Board and Charity-Medical Education Aid-Mission Work for the year 2019-20 as appearing on page no 109 to 128 and the same was seconded by Mr John Mathew.

**School:** Mr. PM Jacob – Jt. Treasurer of the Holy Angels Mar Thoma School has presented the Annual Budget of the School for the year 2019-20 as appearing on page no 129 to 142 and the same was seconded by Mr P Thomas Mathew.

5**. Questions, Answers and Discussions**

The Vicar informed the General Body that no questions/queries received within the stipulated time regarding the Annual Report and Accounts of the Parish or the Holy Angels School for the year 2018-19 and Budget for the year 2019-20. Then President informed the General Body that the floor was open for questions, clarifications and discussion.

**6. To adopt the Annual Report**

After due deliberations, the General Body unanimously adopted the Annual Report for the year 2018-19 as proposed by Mr John Philip and seconded by Mr T J Mathew.

**7. To adopt the Annual Accounts of the Church, Dispensary, Project, Mission Work, Charity Medical & Education Aid, Mission Work, Endowment Fund, Mission Board and Holy Angels Mar Thoma School for the financial year 2018-2019**

It was unanimously resolved to adopt the Receipt and Payment Accounts of the Parish, Dispensary, Project, Mission Board, Charity, Medical & Education Aid, Mission Work, Endowment Fund and Holy Angels School for the period from 1.04.2018 to 31.03.2019 and Income and Expenditure Account, leaving a surplus of Rs 2189331.63 and Balance Sheet for the year ended 31.03.2019.

Proposed by Mrs Marie Jacob and Seconded by Mr PT Thomas

**8. To Sanction the Budget of the Church, Dispensary, Project, Mission Work, Charity Medical & Education Aid, Mission Board and Holy Angels Mar Thoma School for the financial year 2019-2020**:

It was further resolved to adopt the Annual Budget for the Parish, Dispensary, Project, Mission Board, Charity, Medical-Education Aid-Mission Work, and Holy Angels Mar Thoma School for the period from 1.4.2019 to 31.03.2020 along with a suggestion to create an appropriate budget allocation towards car fund.

Proposed by Mr P Geevarghese and Seconded by Mrs Ponnamma David

**9. To approve the appointment of Statutory Auditors for the financial year 2019-2020:**

On the basis of the recommendations of Executive Committee, it has been decided to extend to avail of the services of M/s. S. K. Rambhia & Co., Mulund West, Mumbai as Statutory Auditors of the Trust for the Financial Year 2019-20.

Proposed by Mrs Kunjoonjamma Varghese and Seconded by Mr Koshy Varghese

**10. Resolutions:**

Resolved that **M/s S. K. Rambhia & Co, Chartered Accountant**, Mepani House, S L Road, Mulund West, Mumbai-400080, be and hereby appointed as Statutory Auditors of Christos Mar Thoma Church, Mulund for the year 2019-20.

Proposed By Mr C M Varghese and seconded by Mr John Varghese

**Funds Transfer**

General Body has instructed School Governing Council that funds be transferred from the Accounts of Pre-primary, Primary, Secondary and School Welfare Account of Holy Angels Mar Thoma School, after leaving required balance so as to meet the mandatory payments viz: Statutory payments, staff salaries etc towards the credit of Christos Mar Thoma Church Project account at quarterly intervals, to be implemented with immediate effect. The mandatory balance required to be maintained by each sections of the school will be finalized in the ensuing School Governing Council Meeting and school need not invest funds in fixed deposits from now onwards.

Proposed by Mr Joesekutty Varghese and Seconded by Mr Koshy Varghese.

**10. Confirmation of Elected Area Committee Members of Prayer Groups and Representatives from Parish Organizations to Parish Executive Committee for the year 2019-20.**

During the General Body meeting held on 24th February, 2019, it was decided that our nine Prayer Groups as well as our six Organizations are to elect their representative/s to the Executive Committee for the year 2019-2020 and to inform the Secretary so as to take necessary ratification in the ensuing Annual General Meeting. Accordingly, the intimations received from our nine Prayer Groups and six Organizations were submitted for ratification.

The General Body ratified the same.

**Organizations Representatives:**

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of Organisation** | **Representative** |
| 1. | Sunday School | Dr. (Ms) Elizabeth Cherian (Head Mistress) |
| 2. | Yuvajana Sakhyam | Mr. Rinto John |
| 3. | Edavaka Mission | Mr. John Mathew |
| 4. | Sevika Sangham | Mrs. Saly Joseph |
| 5. | Parish Choir | Mr. Jobin George |

**Area Prayer Group Representatives:**

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Prayer Group Area** | **Representative** |
| 1. | Airoli | Mr. Abraham Skariah |
| 2. | Airoli | Mr. Jiji K. Abraham |
| 3 | Bhandup East | Mr. P. V. Varghese |
| 4 | Bhandup East | Mr. Reji George |
| 5 | Bhandup West | Mr. Koshy Zecheriah |
| 6 | Bhandup West | Mr. K. C. Abraham |
| 7 | Bhandup West | Mrs. Nirmala Koshy |
| 8 | Kanjurmarg | Mr. Samuel John |
| 9 | Kanjurmarg | Mr. Easow Thomas |
| 10 | Mulund East | Mr. P. V. Rajan |
| 11 | Mulund East | Mr. Biju Varghese |
| 12 | Mulund West | Mr. Biju Mathew |
| 13 | Mulund West | Mr. Abraham P. John |
| 14 | Mulund West | Mrs. Ivy Joseph |
| 15 | Mulund Hillside | Mr. Biju John T. |
| 16 | Mulund Hillside | Mr. Joseph Varghese |
| 17 | Mulund Hillside | Mrs. Leelamma Mathew |
| 18 | Powai-Vikhroli-Ghatkopar | Mr. Jayan Joseph George |
| 19 | Powai-Vikhroli-Ghatkopar | Mr. P. Varghese |
| 20 | Pratapnagar | Mr. Varghese Kurien |

Proposed By Mr T J Mathew and seconded by Mr Reji George.

**11. Golden Jubilee Year Programs of Parish**

Following proposal was made in the Annual General Body, pertaining the Golden Jubilee year programs of the parish:

The golden Jubilee programs to be inaugurated during the next parish day (49th Parish Day) i.e. on 10th November, 2019.

**Diocesan Episcopa, Theodosius Thirumeni** will be the Chief Guest along with another guest, of eminence to be invited.

And the following programs to be planned and executed throughout the year and conclude on 50th Parish day.

Programs of the Jubilee year consist of:

* 1. Releasing Jubilee Logo on the day of inauguration
  2. Declaring Jubilee Programs on the that day
  3. Releasing a Jubilee Song
  4. Charity & Mission oriented Plans

1. Jubilee memorial Church Inauguration at Yesgaon land.
2. Housing for an Evangelist from Maharashtra Mission.
3. Sponsoring the marriages of 5 deserving girls (2 from Maharashtra mission fields & 3 from the Mar Thoma parishes).
4. Supporting the Education of 2 students from our church for their professional courses by way of providing an interest free, refundable loan through a special fund of Rs. 10 lakhs.
   1. Church interior and refurbishment work (Details as appearing under item no 13 below)
   2. Meetings and conferences
5. For Children
6. Family Conference for youths, young couples and other families.
7. Jubilee Reunion for seniors and former Parish Vicars.

The General Body unanimously approved the above proposals

Proposed by: Mr K V Varghese and seconded by Mr Koshy Varghese

**12. Election of Sub-Committee Conveners and Joint Conveners for the Golden Jubilee Year Programs.**

With respect to Golden Jubilee Year programs of the Parish, the General Body has elected Conveners as detailed below:

Thomas Mammen who was earlier nominated as the General Convener by the General Body, has expressed his desire to be relieved from the said position

1. **General Convener**, Mr John Mathew

Proposed by Mr Biju Jacob and seconded by Mr P Thomas Mathew

1. **Souvenir Convener,** M Anil Joseph

Proposed by Mr Abraham Skariah and Seconded by Mr Josekutty Varghese

The General Body has authorized the Parish Executive Committee to nominate/coopt Conveners for Mission and Charity and Jubilee Conference, Chief Editor – Souvenir, all Joint Conveners and Committee Members in due course as required.

Proposed by Mr Easo Thomas and Seconded by Mr T J Mathew

**13. To consider the proposal for the renovation and interior work inside the Church.**

Project Convener Mr Varghese John has explained about the scope of the Church renovation work with the help of slide presentation to the General Body. The project committee meeting held on Thursday 2nd May, 2019 has taken a unanimous decision to propose for the renovation and interior work inside the churchand decided to forward the same to the ensuing Executive committee meeting. The Executive Committee which was held on Friday 3rd May, 2019 has considered the same matter and further took a unanimous decision to place the same in the Annual General Body.

The scope of the said proposal with an estimated cost of **Rs. 50 lakhs** includes the renovation and interior work inside the church as detailed below:

1. Making a side entry from the staircase landing area to Altar for Achens/Bishops at the rear end of the church.
2. Madbaha interior work, including new wooden paneling, false ceiling, new front arch and painting etc.
3. Church Hall interior work including side wall paneling work, false ceiling work, new concealed lights, new fans, painting work, wooden railings and rectification of all windows in arch shape etc.
4. Old Church Office be altered to a wash room

After a detailed discussion and deliberations, the General Body unanimously approved the said proposal for execution.

Proposed by Mr V T Koshy and Seconded by Mr P T Thomas: ................................................

**14. To review the construction of Mission House and approve the proposal to construct a Church Building at Yesgaon land.**

**Construction of Mission House at Yesgaon land-**

Mr Varghese John has given a brief update on the proposal of construction of Mission House at Yesgaon Land. Mission Board members along with Eapen Achen and Diocesan Episcopa visited the Bhejgaon Mission field from 24th to 27th March, 2019. On 26th March, Thirumeni blessed and laid the foundation stone for the Mission house at the Yezgaon land. The plan of the Mission House includes, a one bed room hall and kitchen for Evangelist in addition to one guest room for visitors. As per the update on current status of construction of Mission House, the electric meter was installed at the Yezgaon land, the electric connection has given, the construction work has started and the plinth work was completed. Total 1450 sq.ft area would come under construction of Mission house with an estimated cost of Rs. 18 lakhs and expected to complete by 30th September, 2019.

**Construction of Church Building at Yesgaon land-**

Total area proposed for the construction of Church Building at Yesgaon land was 2000 sq.ft with an approximate cost of Rs. 22 lakhs and expected to start the work in two months.

After considering the update on the proposal by Project Committee convener, Mr. Varghese John, the General Body adopted the said proposal.

Proposed by Mr Anil Joseph and seconded by Mrs Kunjoonjamma Varghese

**15. Any Other Business with prior permission of Chair**:

a. **Appointment of a Part-time Accountant for Church**:

There has been a requirement of appointing a part-time accountant to manage the accounting work/tally work on a regular basis, which was found essential considering the volume of church accounting work and operations. Accordingly it was decided to appoint Mr MT Alexander in due course.

Proposed by Mr P M Jacob and seconded by Mr C M Varghese

1. **Transfer of corpus from Endowment Fund**:

In view of the decision taken w.r.t. Golden Jubilee Year Programs of parish, under Charity and Mission oriented plans, supporting the Education of 2 students from our church for their professional courses by way of providing interest free loan through a special fund of Rs. 10 lakhs has been approved by the General Body. A corpus of Rs. 5 lakhs is available under the existing Endowment Fund which was formulated by the initiative and leadership of senior most member of our parish Shri. K. C. Cherian. General Body expressed sincere gratitude to Cherian Uncle for supporting the noble cause. General Body was of the view that this Rs. 5 lakhs can be taken from the Endowment Fund and the remaining amount can be raised by various means to meet the requirement.

Proposed by Mr Biju Mathew and seconded by Mrs Ponnamma David

**16. Adoption of Minutes:**

The minutes was read and passed as proposed by Mr Andrew Cherian and seconded by Mr Reji George

The meeting concluded at 1.45 p.m. with prayer and benediction by Vicar Rev. Eapen Abraham.

**Rev. Eapen Abraham Mr. Thomas Mammen**

**Vicar & President Recording Secretary**